

# WASHINGTON MILLS

## Quality Control Technician/2<sup>nd</sup> Shift

### Job Description

The QC Technician performs and reads quality assurance tests on abrasive grain. **This position is scheduled 3pm-1am Monday-Thursday with occasional Fridays (determined weekly based on production needs). Occasionally, this position will need to serve as a fill in for 1<sup>st</sup> shift vacations in the Lab.**

### Essential Functions

- Be available and willing to fill in for absences in any role on 2nd shift and 1<sup>st</sup> shift lab vacations
- Execute the plans and directions given by the Production Foreman and Production Lead regarding the producing, testing, filling, transporting, palletizing, stacking, and organizing of drums, super sacks and bags of abrasive grain
- Perform quality assurance tests including bulk density tests, magnetics tests and grading tests
- Record test results using computer programs
- Produce labels and label packages accurately
- Read QC tests and consult with Production Foreman/Lead to make adjustments accordingly to maintain specifications, report bad results immediately
- Monitor material to determine when screen changes, cleaning or small repairs to machines/material/equipment are necessary as well as perform screen changes, cleaning and repairs
- Ensure quality standards are maintained to meet product specifications – ensure all material is tested
- Follow plant policies and procedures as directed by management
- Follow and report violations of environmental health and safety regulations and housekeeping procedures
- Perform other necessary duties and projects as assigned (ex. general servicing/tooling of production equipment, housekeeping and various preparatory tasks for production, general cleaning and material handling duties)

- Handle drums, super sacks, and bags of abrasive grain through various methods: manually, with powered lift devices, with motorized pallet jacks and with fork trucks
- Must be able to follow all prescribed safe work methods and work injury free

## Required Skills

- High school diploma or equivalent, certifications or higher education a plus
- Strong commitment to safety
- Excellent written and verbal communication skills
- Excellent interpersonal skills including the ability to work as part of a team
- Must be able to speak, read and write in English - Spanish is a plus
- Must have a valid driver's license and reliable transportation
- Must have a basic understanding of general industry work and safety practices
- Knowledgeable with fork truck operations a plus
- Ability to use basic hand tools, i.e. wrenches, screw drivers, mallets
- Ability to perform basic math calculations
- Ability to work and direct work to adapt to changing production demands
- Must be able to lift a minimum of 75lbs.
- Must be able to stand and walk up to 10 hours
- Must have a can-do attitude and be team oriented

The above statement reflects the general details considered necessary to describe principle functions of the job identified, and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.

If interested, email your resume to: [graftonjobs@washingtonmills.com](mailto:graftonjobs@washingtonmills.com)

Washington Mills is an Equal Opportunity Employer committed to workforce diversity. M/F/D/V. Qualified minorities, women, individuals with disabilities, and veterans are encouraged to apply.

Dated: 2020